

Trainee Management Software (TMS)

BARC Training School Mumbai

Job Description

Development and Implementation of Software to Manage Academic Programmes and Trainee Records of BARC Training School, Mumbai

Name of the Supplier

M/S Embitel Systems India Pvt Ltd.,

Unit No. 6002, Gamma Block,

Sigma Soft-Tech Park,

Ramagondanahali Village, Varthur Hubli, Bangalore 560066

Cost:

Rs 6,39,189 (Rupees Six Lakhs Thirty Nine thousand One Hundred and Eighty Nine only)

Date: 18th June 2012

Features

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Training School, Anushaktinagar, Mumbai-

1 Project Scope: Administrator

1.1 Manage trainees

- 1.1.1 Administrator will be able to import trainees from BARC recruitment package.
- 1.1.2 Administrator will be able to Add/Edit/Update trainee.
- 1.1.3 Administrator will be able add/update section wise marks for each subject .
- 1.1.4 Administrator will be able to update examination present/absent status.
- 1.1.5 Administrator will be able to update subject of a trainee.
- 1.1.6 Administrator will be able to generate individual marksheet.
- 1.1.7 Administrator will be able to generate individual certificate.
- 1.1.8 Administrator will be able to send individual marksheet by email.
- 1.1.9 Administrator will receive SMS after sending individual marksheet.
- 1.1.10 Administrator will be able to update trainee re-examination information and able to generate two marksheets and able to send reminder to trainee.

1.2 Manage master data

- 1.2.1 Administrator will be able to Add/Edit/Delete masters like branch, subjects, subject sections, coordinator and lecturer.
- 1.2.2 Coordinator master will have information such as branch, subject, total number of lectures, period and duration, semester(S1 and S2), division and intimation letter template
- 1.2.3 Lecturer master will have information such as branch, subject, coordinator, number of lectures allotted, division, phone number, email address, pick up point, period and duration, semester(s1 and s2), nomination status(NR) and intimation letter template.

1.3 Map lecturer to subject section

- 1.3.1 Administrator will be able map lecturer to section of the subject.

1.4 Manage email templates

- 1.4.1 Administrator will be able to Add/Edit/Delete templates.
- 1.4.2 Support for markers for dynamic data such as name, dob etc.

1.5 Manage users

- 1.5.1 Administrator will be able to Add/Edit/Block/Delete users.
- 1.5.2 Administrator will be able to assign rolls as Administrator/ Lecturer/ Coordinator/ Dean.

1.6 User rolls

- 1.6.1 Administrator will have complete access.
- 1.6.2 Lecturer will be able to add/edit his subject marks.
- 1.6.3 Coordinator will be able to add/edit his subject marks.
- 1.6.4 Dean will be able to generate reports.

1.7 Trainee feedback module

- 1.7.1 Trainee will be able to login.
- 1.7.2 Trainee will be able to create password at any point of time.
- 1.7.3 After login, trainee will be able to see list of all lecturers in his discipline.
- 1.7.4 Trainee will be able to choose the lecturer from the list.
- 1.7.5 Trainee will be able to rate lecturer for course organization and presentation in 5 to 1 rating numbers through feedback form.
- 1.7.6 Feedback will be saved when trainee presses Save and confirm button.
- 1.7.7 Once feedback for lecturer is saved, trainee will not be able to update feedback for the same lecturer.
- 1.7.8 Overall discipline wise trainee feedback report will be generated.

1.8 Send circular to all trainees

- 1.8.1 Form with html editor will be provided.
- 1.8.2 Master circular template will be created.
- 1.8.3 Template will be mapped with form editor.
- 1.8.4 Administrator will be able to format master template in form editor before sending.
- 1.8.5 Facility to attach file will be provided.

1.9 Manage reports

- 1.9.1 Administrator will be able to generate attendance list.
- 1.9.2 Administrator will be able to generate discipline wise merit list report.
- 1.9.3 Administrator will be able to generate discipline wise report
- 1.9.4 Administrator will be able to generate discipline wise report(< 50%).
- 1.9.5 Administrator will be able to generate increments report.
- 1.9.6 Administrator will be able to generate overall discipline wise trainee feedback report.
- 1.9.7 Administrator will be able to generate proposed list of lecturers and coordinators for a discipline.
- 1.9.8 Administrator will be able to generate table of Date of Birth of trainees in chronological order.

1.10 Reminders

- 1.10.1 Reminder to course coordinator for submission of marks.
- 1.10.2 Reminder to course coordinator for submission of marks.
- 1.10.3 Generate important messages to trainees

